



SASMIRA's
Institute of Commerce & Science
(Affiliated to University of Mumbai)
Sasmira Marg, Worli, Mumbai-400030

Application for Admission A.Y (2018-19)

Application for the Program (Please mention as per preference, 1 to 4)

BMS B.Com (A & F) B. Com (B & I) B Sc. IT

Photo of applicant

Photo of Parent

I. Personal Details

Name of the Applicant (In English)	(Surname)	(Middle Name)	(First Name)
Name of the Applicant (In Marathi/Hindi)	(Surname)	(Middle Name)	(First Name)

Gender (M/F)		Mobile No.		Email	
Date of Birth		Birth Place		Birth State	
Religion		Category (SC/ST/SBC/O BC/NT/DT/Gen eral)		Caste	
Nationality		Blood Group		Aadhar No.	

II. Address

	Correspondence	Permanent
Flat/room No		
Building Name		
Street No/Sector		
Location		
City		
State		
PIN		

III. Parent Details

	Father	Mother
Name		
Mobile No		
Email		
Occupation		
Name of Organization		
Designation		

IV. Qualification Details

	SSC (X)/Diploma	HSC (XII)
Board		
School/College Name		
School/College Address		
City		
State		
Year of Passing		If Appearing, pl. √ here ____
Marks Obtained (In % or Grade)		If, result Awaited ,pl. √ here ____

Other Qualification (if Any), Course Name & Duration	
Awarding Authority/Body	

V. Extra-Curricular Activities (if any)

Program/Activities	Achievement

Note-

1. As per the ordinance o.6086 and Circular of Mumbai University Ref No UG/01 of 2014 dated 5th May 2014 relating to the attendance of learner, it is mandatory for every learner to have min 50% attendance for each course (subject) & average attendance has to be 75% per semester.
2. Cancellation and refund of Fees as per Ordinance 2859 and Circular of University of Mumbai Ref. No UG/412/of 2008 dated 11th Sept/ 2008.
3. The photograph of the students taken during the period of the study in the college can be utilised in promotional activities of the college.
4. Ragging is a criminal offence and is not allowed inside or outside the college campus.

Undertaking by Applicant

I, Mr/ Ms. _____ hereby solemnly and sincerely affirm that each and every statement made and entire information given by me in the application form is true and correct. I have also read and aware about the Note as mentioned above.

I will abide all the rules and regulations of the college and the University from time to time.

Date:
Place:

Signature of the Applicant

Undertaking by Parent

I, Mr./Ms./Dr. _____ have fully read the information given above and affirm that, it is true. I understand, if it is proved that the given information is fraudulent, I am liable for punishment.

Date:
Place:

Signature of the Father/Mother/Guardian

For Official Use Only

Eligible for Admission in BMS/B Com (A & F)/B Com (B & I)/B Sc IT, Year _1st/2nd/3rd

Academic Year _____ Batch _____ Fees Paid _____ Date _____ Receipt
No. _____

Signature of the Admission I/C

Signature of the Principal



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UNDERTAKING (ATTENDENCE)

I, Mr./Ms. _____ son/daughter of
_____ (mother) _____ (father)
residing at _____

Phone No. _____ email id. _____

Do here by undertake on this the _____ day of _____ month
_____ year the following :

I understand that, 75% attendance in classes is compulsory and I commit myself to adhere to the same. I also understand, in case my attendance falls short, for any reason, the competent authority of the Institute may take such punitive action against me, as may be deemed fit and proper.

I, hereby, promise to abide by the admissible rules and regulations, concerning discipline, attendance, etc. of the Institute (S1CS), and also to follow the Code of Conduct prescribed for the Students of the Institute, as in force from time to time and subsequent changes/modifications/amendment made thereto. I acknowledge that, the Institute has the authority for taking punitive actions against me for violation and/or non-compliance of the same.

I, also hereby promise that I will not put undue pressure on the college authorities for such disciplinary matters through any authorities or political parties and in case I do so the college is free to take any action as they may deem fit against me.

Signature of Student

DECLARATION BY PARENT/ GUARDIAN

I _____, (Mother / Father /
Guardian) hereby fully endorse the above undertaking/declaration given by my child/ward. And I will endeavour to induce my child/ward to do his/her best to observe the above stated undertaking in words and spirit.

Place: Signature of Mother / Father / Local Guardian Date:



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UNDERTAKING (Discipline on Campus)

I, Mr./Ms. _____ son/daughter of
_____ (mother) _____ (father)
residing at _____

Phone No. _____ email id. _____

Do here by undertake on this the _____ day of _____ month
_____ year the following :

I, hereby declare that, I will neither join in any coercive agitation/strike (held by any political party or union there of whether internal or external) for the purpose of forcing the authorities of the Institute to solve any problem, nor I will participate in any activity which has a tendency to disturb the peace and tranquility of life of the SICS campus and/or its Campus premises.

I, hereby declare that, I will not indulge in, nor tolerate ragging, in any form, even in words or intentions, and I accept to give an undertaking in the prescribed format for the same.

I, hereby also declare that, I will treat every one my senior, juniors, the faculty, staff and support staff at the campus with respect and dignity. If I am found to misbehave with any body on campus the Institute has to punish me as they deem fit

Signature of Student

DECLARATION BY PARENT/ GUARDIAN

I _____ ! _____, (Mother / Father / Guardian) hereby fully endorse the above undertaking/declaration given by my child/ward. And I will endeavour to induce my child/ward to do his/her best to observe the above stated undertaking in words and spirit.

Place: _____ Signature of Mother / Father / Local Guardian Date:_____



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UNDERTAKING (Discipline of Campus)

I, Mr./Ms. _____ son/daughter of
_____ (mother) _____ (father)

Residing at _____

Phone No. _____ email id. _____

Do here by undertake on this the _____ day of _____ month
_____ year the following :

I, understand, that the Institute will take me for outdoor and outstation visits where I shall adhere to the rules of the Institute and shall not indulge in any activities that I am advised against. If I indulge in any activities that are against the rule prescribed the faculty in charge has a right to take action as they deem fit.

I, hereby declare that, I shall be solely responsible for my involvement in any kind of undesirable / indisciplinary activities outside the campus, and shall be liable for punishment as per the law of the land. I, further understand that, the Institute shall in no way provide any support to me and will not be held responsible for my any such action.

Signature of Student

DECLARATION BY PARENT/ GUARDIAN

I _____, (Mother / Father / Guardian) hereby fully endorse the above undertaking/declaration given by my child/ward. And I will endeavour to induce my child/ward to do his/her best to observe the above stated undertaking in words and spirit.

Place: Signature of Mother / Father / Local Guardian Date:



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UNDERTAKING (Examination)

I, Mr./Ms. _____ son/daughter of
_____ (mother) _____ (father)
residing at _____

Phone No. _____ email id. _____

Do here by undertake on this the _____ day of _____ month
_____ year the following :

I, understand that I need 75% attendance to be eligible for writing my term end examination.

I, understand that I should clear both internal and external exam separately to be eligible to pass in a particular subject.

I also understand that if I am caught copying or carrying my mobile phone, chits, electronic gadgets or any other items not allowed during examination, I am liable to be debarred from the exam and shall have to face the unfair means committee. The decision of the unfair means committee shall be final and binding.

The rules of Mumbai University for examination are binding on all and shall be followed

Signature of Student

DECLARATION BY PARENT/ GUARDIAN

I _____, (Mother / Father / Guardian) hereby fully endorse the above undertaking/declaration given by my child/ward. And I will endeavour to induce my child/ward to do his/her best to observe the above stated undertaking in words and spirit.

Place: Signature of Mother / Father / Local Guardian

Date:



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UNDERTAKING (Fee payment)

We/I, the undersigned, hereby undertake to pay to "SICS", the amount of fees to be raised in advance each year, for my ward Mr./Ms. _____ .

1. The Institute is an Independent (private) body and is affiliated to Mumbai University, and receives no financial assistance from the state and as such the fees are compulsory and parents are not entitled to apply for any form of fee exemption.
2. We/I hereby undertake to pay the full fees within 30 days of admission to any course of the Institute. We/I understand that non-payment of fees automatically gives the Institute. The right to terminate the Learner's enrolment.
3. The "fees" shall include tuition fees, development fees, enrolment and all other university fees. It does not include study material, photocopying, re-examination fees etc.
4. Should we/I fail to fulfill any of our obligations in terms of this agreement, we/I acknowledge that the Institute shall be entitled to charge interest on late fees per month from the date on which any such amounts fell due to the date of payment of the amount outstanding in full.
5. We/I hereby acknowledge and agree that in case we want to cancel admission after course commences I shall not get any refund in fees.
6. The fact that the learner cannot attend School, for any reasons whatsoever does not relieve us/me of our liability for payment of fees.
7. We/I understand that the "fees" is not inclusive of "Industrial Visit" fees which will have to be paid at actuals.
8. Bounced cheques will attract bank charges plus fine and second offence will lead to legal action.

Place:

Signature of Mother / Father / Local Guardian

Date:

Documents Required for Admission

1. College Application Form
2. College Undertaking Form
3. University Enrolment Form
(Source-<http://mum.digitaluniversity.ac>)
4. Marksheet copies of all previous qualifications
5. Passing Certificate of SSC/Xth and HSC/XIIth.
6. Leaving certificate of the last school/college attended
7. Caste certificate, Domicile certificate, Non-creamy Layer Certificate, Caste Validity (applicable for reserved category candidates)
8. Gap Certificate, if applicable
9. Aadhar Card Copy
10. Two Passport size photographs
11. Any other document if required, by the University or other competent Authority from time to time.

Note- Required Originals along with two sets of attested photocopies.

For Online Application Facility

1. Download the admission Application form from www.sics.sasmira.org
2. Send the filled form alongwith the attested copy of the required documents and applicable Form Fees of Rs. 200/- (Demand Draft favoring SASMIRA's Institute of Commerce and Science" payable; at Mumbai) on the below address:
The Registrar
SASMIRA's Institute of Commerce and Science
Sasmira marg, Worli
Mumbai-400030